**Lacombe Skating Club Annual General Meeting Minutes**

**August 30th, 2021, 7pm**

**LMC County Room**

1. Call to order-7:08pm by Margo Butterfield
2. Welcome/Introductions-Margo welcomed all in attendance and reviewed housekeeping details: signing in in order to receive registration discount, Q and A will be held at end, information is on the website or by emailing the club, all AGM documents are on the website
3. Approval of Minutes – LSC Oct 2020 AGM

Motion to adopt the minutes from the LSC AGM 2020.

Moved by: Cheryl Van Ewyk

Seconded by: Amy Mueller

Motion carried.

1. Approval of Agenda

Motion to approve the 2021 AGM agenda.

Moved by: Lisa Yee

Seconded by: Cheryl Van Ewyk

Motion carried.

1. Financial Report-DawnaLynn Ludwig presented highlights from the 2020-2021 finances and directed attendees to the written report for full details.

Motion to approve the 2020-2021 financial report.

Moved by: DawnaLynn Ludwig

Seconded by: Phil Yee

Motion carried.

1. LSC Information Booklet-Booklets are available online (website) and as hard copies. It contains all important LSC club information, including programming, fees, and regulations. Margo Butterfield highlighted selected items (a volunteer organization, funded partially through fundraising) and encouraged parents to read the booklets to fully acquaint themselves with the club. Currently, all programming, including carnival, will go ahead as regularly planned. Programs include CanPower Skate, PreSchool CanSkate, CanSkate, Pre-STAR Test Program, and the STARSkate Test Competitive Program.
2. Online Registration and Payment Procedure

All registration is online via a platform called UpLifter. Marie-France Caddy outline the steps necessary to create a user account, register participants, add programs to the cart, review policies, and make payments.

1. Fundraising

Rebecca Bayerle reviewed fundraising requirements. Fundraising order forms are available on the website, facebook or as hard copies. Fundraising orders are due the end of October and are guaranteed to arrive by December 15th, but they usually arrive in early December. As well, a ‘family and friends’ bottle drive may be added as a fundraiser.

1. Sponsorship

Lacombe businesses are generous in supporting LSC, a non-profit organization. We value this generosity greatly as it allows us to keep our costs as low as possible, even as club costs rise. Cheryl Van Ewyk has Sponsorship soliciting letters available to anyone who is able to assist.

1. Volunteer Requirements

Each family is expected to contribute a certain number of volunteer hours depending on the program the skater is registered in and the needs of the club. Further communications will be forthcoming.

1. LSC 2021-2022 Executive Nominations:

-President-no volunteers, two nominations declined

-Secretary-Margo Butterfield

-Sponsorship Liaison-Shantel Robb (and Cheryl Van Ewyk)

-Preschool CanSkate Director-Shantel Robb

-CanSkate Director-Jenna Panchyshyn

-StarSkate Director-Ashley Bajema

1. Return to Skating (COVID-19) Protocols-LSC must follow both Skate Canada and the Alberta-NWT/Nunavut Section’s most recent requirements in order to operate on our home ice. Please watch for communications and comply.
	1. Self-Screening Measures/Screening of Individuals
	2. Tracking Participants in Club Activities
2. Communication Process

LSC tries to communicate effectively and in a timely manner. Please check for emails regularly. The website is updated often, as is our Facebook page.

1. Q&A

No questions were asked.

1. Next regularly scheduled meeting of the LSC Executive: TBA, Sept 2021
2. Adjournment-8:05pm